

DEPARTMENT: Business Office/Patient Financial Services	ORIGINATION DATE: 8/01/2011
POLICY/PROCEDURE: Financial Assistance Guidelines	REVISED DATE: 09/20/2018
APPROVED BY:	REVIEWED:

How to Apply for Financial Assistance

Who Is Eligible?

You may be able to get help with your medical bill at our hospital. This program is for patients who do not have health insurance or cannot afford healthcare. To qualify, you must provide proof of income and need. We will not discriminate against any patient because of race, creed, religion or national origin.

How to Apply

1. You may be asked to apply for Medicaid and give us a denial letter.
2. You must give Lackey Memorial Hospital permission to pull a consumer credit report.
3. If you are eligible for both Medicaid/Medicare, you are not required to complete this application.
4. Here are the documents you must give to a Patient Account Representative for review:
 - Medicaid Denial Letter (if required)
 - Most recent tax returns (last filing year) including W2s/1099s/Schedule C
 - Proof of income:
 - If you are working, you must give us a check stub from the previous month.
 - If you are unemployed and receiving an unemployment check, you must give us a check stub or unemployment compensation determination letter.
 - If your income is from a retirement fund, pension, rental property, or other source, you must give us proof of the source and amount of income you receive.
 - If your income has changed since your last tax return, you must give us a written letter explaining why.
 - Proof of disability/doctor's work order restriction.
 - Outstanding medical bills (other than those with Lackey Memorial Hospital).
 - Rent or mortgage payment receipt for one month.
 - Utility bills – gas, electric, water, and sewage.
 - Three months of bank statements (checking and savings).

Requirements:

Your application must be complete and include signatures, dates, and all required documents. The Lackey Hospital Patient Account Representative will not accept the application if it is not complete. If we receive an incomplete application, we will return it to you.

How We Decide Financial Assistance

After you give us your documents, we will review your application. You will receive an answer via mail within 15 days.

We decide eligibility based on a sliding scale. The scale is based on the federal poverty guidelines and indigent care formula. This formula means that your hospital charges may qualify for a federal program that allows the hospital to “write-off” your hospital bill.

The scale is as follows:

- If your total income is 200% or less of the federal poverty guideline, we can write off 100% of your bill as indigent care. This means you will have no further responsibility for the bill.
- If your total income is between 200% and 250% of the federal poverty guideline, we can write off 75% of your bill as indigent care. This means that you will be responsible for 25% of your bill.
- If your total income is between 250% and 300% of the federal poverty guideline, we can write off 50% of your bill as indigent care. This means that you will be responsible for 50% of your bill.

Other Considerations

The Patient Account Representative will also review your other medical bills to see if you qualify for indigent care status.

What to Do If You Qualify

Within 15 days of your complete application, you will receive a letter. This letter will give you the following information:

- Your financial assistance eligibility (50%, 75% or 100% write off)
- Instructions on how to make payment arrangements
- Information on our clinic discount program at Lackey Memorial Clinics

How Long Do I Receive Financial Assistance?

If you are approved for financial assistance, your letter is good for 6 months. You may apply this assistance to Lackey Memorial Hospital bills up to 90 days in the past.

Providers that are covered under this Financial Assistance Policy:

Arain	Mohammad	MD
Barksdale	Bryan	MD
Benge	Jenna	ACNP
Bentley	Matthew	DO
Boone	Shelly	CFNP
Bridges	Rori	CFNP
Carr	Jason	FNP
Chaney	Meagan	FNP-C
Dickerson	Emily	NPC
Feduccia	Thomas	MD
Flowers	Frederick	MD
Flynn	Matthew	CFNP
Gaddis	Ruth	CFNP
Gibboney	William	DNP, FNP-C, ACNP-BC
Gibbs	Traci	FPMHNP-BC/LCSW
Gibson Jr	Don	MD
Griffin	Mary	MD
Hager	Karl	NP
Harrell	Bernard	DO

Howard	Walter	MD
Howard	Austin	MD
Jordan	Terry	MD
Kayoma	John	MD
Lee	John P	MD
Lee	Mercer	OBGYN
Lewis	William	MD
Lucas	Phillip	MD
McCullough	Charles	MD
McHenry	Jackie	MD
Nunez	Roger	MD
Oliphant	Keisha	FNP-BC
Otto	Megan	FNP-C
Pitts	Elizabeth	FNP-BC
Pulliam	Priscilla	MD
Rooks	James	MD
Shoemaker	Corey	FNP-C
Sledge	Jonathan	MD
Toler	Kenneth	MD
Underwood	James	MD
Valley	Verena	MD
Walker	Kathryn	CFNP
Walker	Daniel	FNP-C
Westbrook	Toikus	MD
Wood	Lauren	NP

Providers not covered under this Financial Assistance Policy:

Bahl	Alexandria	OD
Bartley	David	CRNA
Bowman	Claudia	MD
Brents	Melissa	Pathologist
Brien	Glenn	MD
Britt	Stuart	CRNA
Brown	Benjamin	CRNA
Burnham	James	CRNA
Carter	Denver	D.P.M.
Casano	Peter	ENT
Coxwell	Lea Ann	CFNP
Davis	Rhonda	FNP
Eason	Randy	OD
Folkes	Michael	CRNA
Fuqua	Joshua	CRNA
Goodwin	Chad	CRNA
Hemmett	John	CRNA
Herpich	Byron	CRNA
Hollingsworth	James	DDS
Hughes	Ralph	Pathologist
Kneip	Christopher	MD
Murray	Sara	CFNP

Myrick	Gregory	CRNA
Neely	William	MD
Nichols	Harold	CRNA
Norman	Paula	SLT
Renfrow	William	CRNA
Roberts	Bruce	MD
Simmons	John	CRNA
Smith	Adrian	MD
Sorrels	Jay Marion	DO
Sprayberry	Patrick	Pathologist
Syed	Akhtar	MD
Taylor	Heather	FNP
Ward	Blakely	CRNA
Wilkinson	Brian	Pathologist
Williams	Bradley	MD
Wright	James	OD